



SPECIAL MEETING

CULTURE AND ARTS COMMISSION AGENDA

Thursday, March 15, 2018 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 101

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. CALL TO ORDER/ROLL CALL:
2. PLEDGE OF ALLEGIANCE:
3. REVIEW OF AGENDA:
4. APPROVAL OF THE MINUTES: January 18, 2018
5. CONSENT CALENDAR:
6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
7. NEW BUSINESS:
 - a. Community Day in the Park Art Project
8. UNFINISHED BUSINESS:
 - a. Traffic Signal Controller Boxes Art Project (No Update)
 - b. Community Art Gallery Program Selection of Artists (No Update)
9. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:
10. ITEMS FROM STAFF:
11. ADJOURNMENT

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

**Culture and Arts Commission
January 18, 2018**

1. **CALL TO ORDER/ROLL CALL:** Chair **Pamela Gamble** called the meeting of the Culture and Arts Commission to order at 6:32 p.m. Commissioners present: Chair Pamela Gamble, Jeanne George, Pamela Madden, and Melodie Tobin. Commissioners Excused: Commissioner Bardi Rosman Koodrin Staff: Kerry Burns, Tim Wallace and Ludmer Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Melodie Tobin led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** **MSC Tobin/George** to approve the minutes of the November 16, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Approval of the 2018 Meeting Schedule – The Commission cancelled their January and December meetings in 2018. **MSC George/Gamble** to approve the 2018 updated meeting schedule. Approved unanimously.
 - b. Election of Officers for 2018 – **MSC Tobin/George** to nominate Pamela Gamble for Culture and Arts Commission Chair and Pamela Madden for Vice-Chair. Approved unanimously.
8. **UNFINISHED BUSINESS:**
 - a. Presentation of Entries for the Traffic Signal Controller Boxes Art Project – Superintendent Wallace told the Commission that the nature traffic signal controller box received the most entries and therefore the Traffic Signal Controller Boxes subcommittee reviewed those specific entries to narrow the entries from 13 to 4 for the Commission to review. The Commission reviewed and discussed the entries and made the following motions:
MSC George/Tobin to approve "Read, Play, Write, Love" for the Education Traffic Signal Controller Box on Sharp Park Road at Pacific Heights Boulevard. Approved unanimously.

MSC Tobin/George to send out the Request for Proposals for the Patriotism Traffic Signal Controller Box on Senath Lane at El Camino for more submissions. Approved unanimously.

MSC Tobin/George to send out the Request for Proposals for the High Tech Traffic Signal Controller Box on San Bruno Avenue, West at Cherry Avenue for more submissions. Approved unanimously.

MSC Tobin/Madden to approve "The Colorful History of San Bruno" with the removal of Francisco from the Side 1 panel for the History Traffic Signal Controller Box on San Bruno Avenue, East at 3rd Avenue. Approved unanimously.

MSC Tobin/George to send out the Request for Proposals for the Mission Bell Traffic Signal Controller Box on El Camino Real at I-380 (North East Corner) for more submissions. Approved unanimously.

MSC Tobin/George to approve "Life Abounds Around Town" for the Nature Traffic Signal Controller Box on the Nature Traffic Signal Controller Box on Crystal Springs Road at Cunningham Way. Passed with 3-1 vote.

Commissioner Tobin requested that all the proposals not accepted receive a turndown letter from staff on behalf of the Commission. She also requested for staff to reach out to Google, Walmart and YouTube for submissions for the High Tech Traffic Signal Controller Box.

9. **ITEMS FROM STAFF:** None.

10. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Commissioner Tobin asked for an update on the repair of the "Journeys of the Imagination" sculpture in front of the Library and Superintendent Wallace replied that he had contacted a welder to come fix it the following week.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:48 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: March 15, 2018
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Commission Sponsorship of Community Day in the Park Children's Art Project

BACKGROUND:

The Commission sponsored a children's art project at the City's Community Day in the Park in 2017. A tissue paper stained glass butterfly sun catcher project was selected by the Commission. This project was considered a successful addition to Community Day and the Commission has expressed an interest in sponsoring a children's art project for the 2018 Community Day in the Park.

DISCUSSION:

The Commission expressed a clear interest last year in art projects in which children could complete the project relatively quickly and take the finished art home.

Based on that preference, staff has attached seven potential projects for the Commission to consider. Because these projects can be completed quickly, there is a possibility of offering more than one of these projects which means children could complete multiple art pieces.

FISCAL IMPACT:

\$300-\$1,000 depending on the project(s) chosen.

ATTACHMENTS:

Photos and short descriptions of seven potential projects.



Bubble Blower Painting



Tissue Paper and Paper Plate Turtle Craft



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Tissue Paper Stained Glass Sun Catcher



Sandpaper Art with Liquid Chalk



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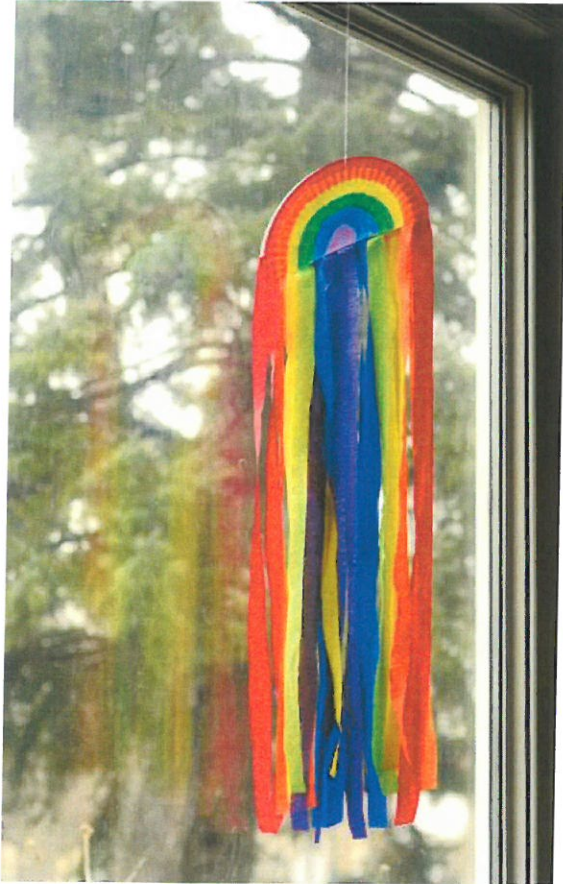
Paper Pinwheel Craft



Twirling Paper Ladybugs



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Rainbow Wind Catchers